

MIN TechProfComm
Minor in Technical and Professional Communication
Under Review | Fall 2026

Proposal Information

Status

Active

Workflow Status

In Progress

Refresh  **Form Submission, Proposer**

Submitted for Approval | Proposer

collapse ▼

✓ Valerie Bugaj Lacy | 10/30/2025 5:48 PM

Department Chair Approval, English

Approved | Department Chair

✓ Anita Obermeier | 11/04/2025 2:20 PM

Registrar Technical Check Approval, Registrar Technical Check

Approved | Registrar Technical Check

— Michael Raine

✓ Maggie Sumruld | 11/05/2025 8:06 AM

College/School Approval, College of Arts & Sciences: Humanities & Interdisciplinary

Approved | College or School approver

✓ Anna Nogar | 12/15/2025 4:59 PM

Library Approval, Main Campus Library

Approved | Library Approval

— Sever Bordeianu

✓ Caitlin Wells | 12/15/2025 5:01 PM

FSCC Member notification, Faculty Senate Curriculum Committee

Notification Sent | Faculty Senate Curriculum Committee Member

- ✉ Joe Anderson
- ✉ Laura Belmonte
- ✉ Sara Ice
- ✉ Mary Rice
- ✉ John Russell
- ✉ SueNoell Stone
- ✉ Jonathan Wheeler
- ✉ Kirsten Thomson
- ✉ Paulo Dutra
- ✉ Randi Archuleta
- ✉ Joan Lucas
- ✉ Julia So
- ✉ Jennifer Henry
- ✉ Christopher Holden
- ✉ Justine Ponce
- ✉ Isabella Goss
- ✉ Vanessa Ferguson
- ✉ Lauren McQuistion
- ✉ Jennifer Laws

Faculty Senate Curriculum Committee Approval, Faculty Senate Curriculum Committee

Approved | Faculty Senate Curriculum Committee Chair

— Janet Vassilev

✓ Nicole Capehart

The FSCC voted to approve. Thank you!

2/24/2026 1:24 PM

Provost Approval, Main Campus Provost

Approved | Provost

✓ Pamela Cheek | 3/08/2026 1:28 PM

Faculty Senate Approval, Faculty Senate

Waiting for Approval | Faculty Senate Approval

Nancy Middlebrook
Theresa Sherman

HLC Notification

Notification

Joseph Suilmann

External Review - HED CIP code approval, External Review

Approval | HED CIP code approval

Michael Raine
Anna Gay

Reg. Final Approval/Processing, Registrar
Approval | Registrar final approval

Michael Raine
Maggie Sumruld

Notification, Proposer
Notification | Proposer

Valerie Bugaj Lacy

EMRT notification, EMRT users
Notification | EMRT user

Enrollment Mgt Reporting Team

Notification, LoboTrax Team
Notification | LoboTrax Staff

Sherri DeLeve
Paula Freitag
Hannah Epstein
Allie Martinez
Glenda Johnson

Changes

- College
- Interdepartmental Program
- Minor Requirements
- participants
- Proposed Effective Term and Year

Show All ▼

Proposal Information

Proposed	Proposed
Sponsoring faculty/staff member	Sponsoring faculty/staff email
Julie Newmark	newmark@unm.edu
Existing	Existing
Sponsoring faculty/staff member	Sponsoring faculty/staff email
Anita Obermeier	aobermei@unm.edu
Proposed	Campus
College	Main Campus
College of Arts & Sciences: Humanities & Interdisciplinary	
Existing	
College	
College of Arts & Sciences	

Effective Term and Year

Proposed
Proposed Effective Term and Year
Fall 2026

Existing
Proposed Effective Term and Year
Fall 2023

Justification

Proposed
Program Justification
The changes are intended to simplify the core of the Minor, remove a course from the electives list (ENGL 444) and reduce the credit hour total for that section, and add the Internship course (ENGL 499) as a 3 credit hour requirement.

Major code is TPC.

Existing
Program Justification
This is a catalog update, no changes are being made to curriculum requirements.

Corrected the name of the minor per C2867 (attached).
Added program description text.
Updated curric outline per current Catalog.
Electives: added ENGL 319, 444. removed ENGL 415, 416.

Program Category and Level

Program Category	Program Level	Degree, Minor, or Certificate Name
Minor	Undergraduate	Minor in Technical and Professional Communication

Proposed

Is this program also offered online?

No

Existing

Is this program also offered online?

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File Uploads

Document uploads

Associated Kuali Forms

Select any associated course forms that exist

Select any associated program forms that exist

Catalog Information

Proposed

Program Description

The 18-credit hour undergraduate minor in Technical and Professional Communication (TPC) features a rigorous, condensed curriculum that prepares students to face workplace realities upon graduation with a solid foundation. The three core courses offer foundational knowledge in the field, from which students can develop skills as writers and editors while also getting a survey of the opportunities available to them in technical and professional communication. The range of elective courses in the minor prepares students for multiple workplace genres, ethical considerations, and technologies in 21st-century technical and professional communication workplaces. Students receiving the minor must complete a TPC internship, which allows students to apply both the theory and practice of workplace standards and outputs while interning at an organization, typically a local one in Albuquerque, with significant writing, editing, and multimodal communication needs.

Existing

Program Description

The Technical and Professional Communication undergraduate minor is available for students in disciplines outside of the English Department. Students pursuing the minor in Technical and Professional Communication will glean experience across a series of required and elective courses that will challenge them to develop their writing skills and be prepared to write for professional contexts they will encounter outside of the classroom.

Professional Credential/Licensure Program Information

Proposed

License/Certification associated with program

No

Existing

License/Certification associated with program

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Minor Program Information

Minor Requirements

- Complete all of the following
 - Core Courses**
 - Complete all of the following
 - ~~Complete at least 1 of the following:~~
 - ENGL2110 - Traditional Grammar (3)
 - ENGL2120 - Intermediate Composition (3)
 - ENGL2210 - Professional and Technical Communication (3)
 - **Complete the following:**
 - ENGL2210 - Professional and Technical Communication (3)
 - ENGL2220 - Introduction to Professional Writing (3)
 - ENGL417 - Editing (3)
 - ~~Complete the following:~~
 - ENGL2220 - Introduction to Professional Writing (3)
 - ~~Complete at least 1 of the following:~~
 - ENGL320 - Topics in Advanced Expository Writing (3)
 - ENGL417 - Editing (3)
 - ENGL418 - Proposal and Grant Writing (3)
 - ENGL419 - Visual Rhetoric (3)
 - ENGL420 - Topics in Professional Writing (3)

Electives

- Complete all of the following
 - Earn at least ~~9~~ 6 credits from the following:
 - ENGL2110 - Traditional Grammar (3)
 - ENGL2120 - Intermediate Composition (3)
 - ~~ENGL2210 - Professional and Technical Communication (3)~~
 - ENGL319 - User-Centered Design and Usability (3)
 - ENGL320 - Topics in Advanced Expository Writing (3)
 - ENGL413 - Scientific, Environmental and Medical Writing (3)
 - ENGL414 - Documentation (3)
 - ~~ENGL417 - Editing (3)~~
 - ENGL418 - Proposal and Grant Writing (3)
 - ENGL419 - Visual Rhetoric (3)
 - ENGL420 - Topics in Professional Writing (3)
 - ENGL441 - English Grammars (3)
 - ENGL442 - Major Texts in Rhetoric (3)
 - ~~ENGL444 - Practicum: Tutoring Writing (3)~~
 - **Note: At least 3 credit hours must be chosen from courses at the 300-level or above.**
- ~~ENGL499 (1 credit hour) is optional.~~

Capstone

- Earn at least 3 credits from the following:
 - ENGL499 - Internship (1 - 3)

Grand Total Credits: 18

Registrar Office Only

CM Program Code	BANP	Banner Program Code	Major Code
MIN TechProfComm			PRWR
Online Program Code	Online Major Code	Pre-major Program Code	Pre-major Major Code
CIP Code	Concentration Inheritance		
23.0101	--		

Catalog
Main Campus

Catalog Activation Date
07/31/23

Notes